

# Bert Givens

## Laborer

Jonesboro, AR 72401

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Very hard worker, work great with others, work excellent on solo projects. Listens/follow directions well. Verry well-mannered husband, father of five from Louisiana trying to make it. Work hard not only to meet but exceed standard.

Authorized to work in the US for any employer

## WORK EXPERIENCE

### Laborer

Staffmark - Jonesboro, AR - October 2016 to Present

Currently working as a Parking Officer on the campus of A-State (ASU). I interact with the public and deal with many different situations (attitudes). We work on what you would call a timely manner/schedule. With with electronic T-Flex programs, as well as other electronic software.

### Laborer

Colson Castor - Jonesboro, AR - August 2016 to October 2016

- Count finished products to determine if product orders are complete
- Operate machinery used in the production process, or assist machine operators
- Place products in equipment or on work surfaces for further processing, inspecting, or wrapping
- Transfer finished products, raw materials, tools, or equipment between storage and work areas of plants and warehouses, by hand or using hand trucks or powered lift trucks
- Handling and Moving Objects
- Performing General Physical Activities
- Controlling Machines and Processes
- Communicating with Supervisors, Peers, or Subordinates
- Judging the Qualities of Things, Services, or People
- Operating Vehicles, Mechanized Devices, or Equipment
- Experience with: Adjustable wrenches, Crescent wrenches, Forklifts, Grease guns

### Adjuster/Packer

Jonesboro, AR - January 2016 to March 2016

- Examine and inspect containers, materials, and products to ensure that packing specifications are met
- Place or pour products or materials into containers, using hand tools and equipment, or fill containers from spouts or chutes
- Assemble, line, and pad cartons, crates, and containers, using hand tools
- Communicating with Supervisors, Peers, or Subordinates
- Handling and Moving Objects
- Inspecting Equipment, Structures, or Material
- Operating Vehicles, Mechanized Devices, or Equipment
- Experience with: Bundling equipment, Forklifts, Label applicators

### Driver

Jonesboro, LA - August 2012 to February 2015

- Check vehicles to ensure that mechanical, safety, and emergency equipment is in good working order
- Maintain logs of working hours or of vehicle service or repair status, following applicable state and federal regulations
- Report vehicle defects, accidents, traffic violations, or damage to the vehicles
- Drive trucks with capacities greater than 3 tons, including tractor-trailer combinations, to transport and deliver products, livestock, or other materials
- Couple or uncouple trailers by changing trailer jack positions, connecting or disconnecting air or electrical lines, or manipulating fifth-wheel locks
- Operate idle reduction systems or auxiliary power systems to generate power from alternative sources, such as fuel cells, to reduce idling time, to heat or cool truck cabins, or to provide power for other equipment
- Experience with: Handlifts, Hydraulic lifts

### **Truck Driver**

CDL - Jonesboro, LA - July 2011 to July 2012

### **Commercial Drivers License Truck Driver**

CDL - Jonesboro, LA - July 2011 to July 2012

- Obey traffic laws and follow established traffic and transportation procedures
- Turn in receipts and money received from deliveries
- Load and unload trucks, vans, or automobiles
- Maintain records, such as vehicle logs, records of cargo, or billing statements, in accordance with regulations
- Present bills and receipts and collect payments for goods delivered or loaded
- Operating Vehicles, Mechanized Devices, or Equipment
- Handling and Moving Objects
- Organizing, Planning, and Prioritizing Work
- Experience with: Large goods vehicles LGV

### **Labor Hand**

James construction group llc - Hodge, LA - September 2008 to November 2010

Haul, shovel, push and spread dirt to get grade. Begin building road. Also pour cement.

### **EDUCATION**

#### **Diploma in General studies**

Winnsboro High School - Winnsboro, LA  
2000 to 2004

### **SKILLS**

Driver (5 years)

### **CERTIFICATIONS/LICENSES**

#### **CDL Class A**

May 2011 to February 2015

Expired. Now living in a different state. They required a lot to change over.