

Sondra Walls

Friendly,eager to learn,in a fast pace enviroment

Manila, AR

sondra1965@hotmail.com - 8705497242

Strong interest in Healthcare with previous experince in clerical, medical billing,job skills perform job duties relevant to CNA duties. Eager to learn quickly and profieciently in a fast pace enviroment.. Friendly and work well with patients as well as the public.

Work Experience

Medical Billiing Clerk/Nursing Assistant Skills(non-certified)

Shaneyfelt Clinic - Manila, AR

October 2000 to October 2008

Filed medical claims for Medicaid,Medicare and Healthcare Insurance. Receptionist skills of professional communication with answering phone with public and patients. Performed Nursing Assistant skills such as vitals,assisted EKG,x-rays,ear irrigations and injections and urinealyasis.

Medical Billing Cerk/Nursing Assistant (non-certified)

Manila Rural Health Clinic - Manila, AR

June 1994 to July 1996

Filed medical claims to Medicaid,Medicare and Health Insurance. Receptionist skills(answer phone, scedule appointments and making referrals.