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|  |  | **Ryan Sanders** |
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| **PO Box 174** | | **Phone: 501-831-3775** |
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**Summary**

Adaptable Warehouse Manager with extensive experience in material handling, inspections and shipping and receiving. Focused on continual process improvement and cost reduction. Also familiar with all aspects of logistics, shipping and receiving and general warehouse operations.

**Highlights**

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| ● | Defect tracking | ● | Team player |
| ● | Certified Forklift Operator | ● | Customer-service focused |
| ● | Quick learner | ● | Vendor management |
| ● | Multi-tasker | ● | Strong communication skills |
| ● | Safety-conscious | ● | Natural leader |
| ● | Exceptional problem solver | ● Valid Arkansas driver's license | |
| ● | Shipping and receiving | ● Certified Pallet Jack Operator | |
| ● CPR & AED certified | | ● | Flexible schedule |
| ● Proficient in Microsoft Office | | ● | Collaborative |

**Accomplishments**

* Reduced shipping operating expenses by 15% on average, while maintaining shipping volume and accuracy.
* Promoted on average every 12 months, with direct responsibility for the security and shipment of $2 million+ in inventory.
* Used propane forklift to load trailer at warehouse.
* Assembled product containers and crates.
* Recorded numbers of units handled and moved, using daily production sheets or work tickets.

**Experience**

APEX Communications July 2012 to Current

**Sales Associate**

Jonesboro, AR

Recommended merchandise based on customer needs. Described merchandise and explain operation of merchandise to customers. Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.

Glazier's Wholesale Distributing June 2011 to August 2012

**Warehouse Manager**

Little Rock, Arkansas

Successfully managed a team of 10-15 warehouse workers. Reduced operating budget by an average of 15% and misships by an average 75% of by implementing new policies and procedures. Maintained accurate stock records and schedules. Operated powered lift trucks, floor sweepers, pallet jacks and forklifts safely, with a 0% incident rate. Conducted monthly, quarterly and yearly inventories of warehouse stock. Verified and recorded the count and condition of cargo to be shipped. Oversaw special orders and after-hours, urgent shipping jobs, as well as warehousing and storage practices and housekeeping. Worked at a rapid pace to meet tight deadlines. Cleared damaged items and loaded freight.

Glazier's Wholesale Distributing April 2010 to June 2011

**Second Shift Supervisor**

Little Rock, Arkansas

Successfully managed a team of 5-10 warehouse workers. Cleaned, wrapped, and labeled outgoing orders. Counted and verified orders picked to ensure accuracy. Processed work orders and prioritized jobs. Selected products for specific routes according to pick sheets. Unloaded, picked, staged and

loaded products for shipping. Oversaw warehousing and storage practices and housekeeping. Installed protective bracing, padding and strapping to prevent shifting and damage to items during transport.

Glazier's Wholesale Distributing May 2009 to May 2010

**Warehouse Worker**

Little Rock, Arkansas

Processed, wrapped, and loaded outgoing orders with 100% accuracy. Processed work orders and prioritized jobs. Ensured customer satisfaction by providing highest quality of products and by ensuring all orders were loaded properly and fulfilled correctly.

DSI Acquisitions, Inc. December 2008 to April 2009

**Sales Associate**

Little Rock, Arkansas

Identified prospective customers using lead generating methods and performing an average of 15-30 cold calls per day. Responsible for implementing all business-building and relationship-building expectations with uniquely assigned accounts and customers.

Lowe's September 2007 to August 2008

**Department Manager**

Fayetteville, Arkansas

Delivered excellent customer service by greeting and assisting each customer. Addressed customer inquiries and resolved complaints. Trained staff to deliver outstanding customer service. Worked closely with the store and district managers to formulate and build the store brand.

Lowe's January 2007 to October 2007

**Team Leader**

Fayetteville, Arkansas

Computed sales prices, total purchases and processed payments. Described merchandise and explain operation of merchandise to customers. Guided customers in choosing items that reflected personal style and shape. Replenished floor stock and processed shipments to ensure product availability for customers.

**Education**

**Henderson State University**

Business Administration

Arkadelphia, Arkansas, United States

* Minor in Communications
* Vice President of Programs of Sigma Tau Gamma Fraternity

**References**

Fred Martin

Arkansas Democrat Gazette (501) 378-3881

Ray Wilson

Oxford Graphics, Inc. (501) 562-4425

Marty Harvey Sherwin-Williams (870) 476- 8383